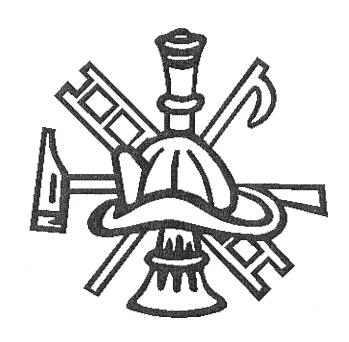
# FIRE INSPECTOR I



# PRACTICAL SKILL SHEETS

# INDIANA HOMELAND SECURITY TRAINING INSTITUTE

## STATE OF INDIANA PERFORMANCE EVALUATION JOB PERFORMANCE REQUIREMENT SKILL STATIONS FIRE INSPECTOR I

#### **GENERAL:**

### NFPA Standard 1031 (2003 edition), Chapter 4

- **4.1\***: The Fire Inspector I shall meet the job performance requirements defined in Sections 4.2 through 4.4. In addition, the Fire Inspector I shall meet the requirements of Section 4.2 of NFPA 472, (2002 edition) Standard for Professional Competence of Responders to Hazardous Materials Incidents.
- 4.2\*: This duty involves the preparation of correspondence and inspection reports, handling of complaints, and maintenance of records, as well as participation in legal proceedings and maintenance of an open dialogue with the plans examiner and emergency response personnel according to the following job performance requirements.

#### **ADMINISTRATION:**

### Skill Test 1 NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.1**: Prepare inspection reports, given observations from a field inspection, so that the report is clear and concise and accurately reflects the finding of the inspection in accordance with applicable codes and standards.

### Skill Test 2 NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.2**: Recognize the need for a permit, given a situation or condition, so that requirements for permits are communicated in accordance with the policies of the jurisdiction.

#### Skill Test 3 NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.3**: Recognize the need for plan review, given a situation or condition, so that requirements for plan reviews are communicated in accordance with the policies of the jurisdiction.

#### Skill Test 4 NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.4**: Investigate common complaints, given a reported situation or condition, so that complaint information is recorded, the AHJ-approved process is initiated, and the complaint is resolved.

#### Skill Test 5 NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.5\***: Identify the applicable code or standard, given a fire protection, fire prevention, or life safety issue, so that the applicable document, edition, and section are referenced.

### Skill Test 6 NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.6**: Participate in legal proceedings, given the findings of a field inspection or a complaint and consultation with legal counsel, so that all information is presented accurately and the inspector's demeanor is professional.

#### FIELD INSPECTION

#### NFPA Standard 1031 (2003 edition), Chapter 4

**4.3**: This duty involves fire safety inspections of new and existing structures and properties for construction, occupancy, fire protection, and exposures, according to the following job performance requirements.

### Skill Test 1 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.1**: Identify the occupancy classification of a single-use occupancy, given a description of the occupancy and its use, so that an accurate classification is made according to the applicable codes and standards.

### Skill Test 2 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.2**: Compute the allowable occupant load of a single-use occupancy or portion thereof, given a detailed description of the occupancy so that the calculated allowable occupant load is established in accordance with applicable codes and standards.

### Skill Test 3 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.3\*: Inspect means of egress elements, given observations made during a field inspection of an existing building, so that means of egress elements are maintained in compliance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

#### Skill Test 4 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.4\***: Verify the type of construction for an addition or remodeling project, given field observations or a description of the project and the materials being used, so that the construction type is classified and recorded in accordance with the applicable codes and standards and the policies of the jurisdiction.

### Skill Test 5 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.5\***: Determine the operational readiness of existing fixed fire suppression systems, given test documentation and field observations, so that the systems are in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

#### Skill Test 6 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.6\***: Determine the operational readiness of existing fire detection and alarm systems, given test documentation and field observations, so that the systems are in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

### Skill Test 7 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.7\***: Determine the operational readiness of existing portable fire extinguishers, given field observations and test documentation, so that the equipment is in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

## Skill Test 8 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.8\***: Recognize hazardous conditions involving equipment, processes, and operations, given field observations, so that the equipment, processes, or operations are conducted and maintained in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

### Skill Test 9 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.9**: Compare an approved plan to an existing fire protection system, given approved plans and field observations, so that any modifications to the system are identified, documented, and reported in accordance with the policies of the jurisdiction.

### Skill Test 10 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.10\***: Verify that emergency planning and preparedness measures are in place and have been practiced, given field observations, copies of emergency plans, and records of exercises, so that plans are prepared and exercises have been performed in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

#### Skill Test 11 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.11**: Inspect emergency access for a existing site, given field observations, so that the required access for emergency responders is maintained or so that deficiencies are identified, documented, and corrected in accordance with the applicable codes, standards, and policies of the jurisdiction.

## Skill Test 12 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.12\***: Verify code compliance for incidental storage, handling, and use of flammable and combustible liquids and gases, given field observations and inspection guidelines from the authority having jurisdiction, so that applicable codes and standards are addressed and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

### Skill Test 13 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.13\***: Verify code compliance for incidental storage, handling, and use of hazardous materials, given field observations, so that applicable codes and standards for each hazardous material encountered are addressed and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

### Skill Test 14 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.14**: Recognize a hazardous fire growth potential in a building or space, given field observations, so that the hazardous conditions are identified, documented, and reported in accordance with the policies of the jurisdiction.

#### Skill Test 15 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.15\***: Determine code compliance, given the codes, standards, and policies of the jurisdiction and a fire protection issue, so that the applicable codes, standards, and policies are identified and compliance determined.

### Skill Test 16 NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.16**: Verify fire flows for a site, given fire flow test results and water supply data, so that required fire flows are in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

The following candidate has successfully passed all required skill stations for the Fire Inspector I Performance Evaluation:

CANDIDATE:	DATE:
EVALUATOR:	LEAD EVALUATOR:

FIRE INSPECTOR I SKILL TEST 1: ADMINISTRATION STATE OF INDIANA JOB PERFORMANCE REC		DATE:
PERSONNEL CLASSIFICATION: Fire Inspector I. OBJECTIVE: NFPA Standard 1031 (2003 edition), C 4.2.1: Prepare inspection reports, given o the report is clear and concise and accur in accordance with applicable codes and	<u>Chapter 4</u> bservations from a fi ately reflects the find	
<b>TASK:</b> Prepare inspection report, using personal ob field inspection to create a clear, concise, and accura applicable codes and standards.		
<b>TOOLS/EQUIPMENT:</b> Observations from a field if form. Applicable codes and standards. Computer/wo official letterhead, if applicable.		
ATTAINMENT STANDARD: Candidate will acco	omplish all compone	ents of the objective
within the time frame provided by the Instructor.	omplish an compon	ents of the objective
within the time frame provided by the instructor.		
DID THE CANDIDATE:	PASS	FAIL
1. Prepare an Inspection Report.		
2. Utilize observations from a field inspection.		
3. Prepare a report that communicates its message clearly.		
4. Prepare a report that communicates in a concise manner.		
5. Prepare a report that communicates accurately.		
6. Accurately reflect applicable codes and standards.		
RECOMMENDED AREAS FOR FURTHER TRA	INING	
CANDIDATE:	]	DATE:
EVALUATOR:		

NFPA 1031 2003 EDI		
FIRE INSPECTOR I	]	DATE:
SKILL TEST 2: ADMINISTRATION	THOUSANDENIT (TOD	A POWARTIA TRANS
STATE OF INDIANA JOB PERFORMANCE REQ	UIREMENT (JPK	EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ct.  4.2.2: Recognize the need for a permit, requirements for permits are communicate jurisdiction.	given a situation	
<b>TASK:</b> Given a situation where a permit is required, permit and communicate the requirements for the pe jurisdiction.		_
TOOLS/EQUIPMENT: Scenario or actual situation Pen/pencil. Policies of the authority having jurisdiction or typewriter and official letterhead, if applicable. Required ATTAINMENT STANDARD: Candidate will accomplise the time frame provided by the Instructor.	n. Computer/word jurements for issuing	processor with printer g permits.
DID THE CANDIDATE:	PASS	FAIL
1. Recognize the need for a permit.		
2. Understand the type of permit required.		
3. Direct written communication to the proper responsible party.		
4. Communicate why the permit is necessary	.	
5. Advise party how to proceed with securing necessary permit.		
6. Adhere to the policies of the jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
CANDIDATE: EVALUATOR:		DATE:
FIRE INSPECTOR I		DATE:
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# SKILL TEST 3: ADMINISTRATION STATE OF INDIANA JOB PERFORMANCE REQUIREMENT (JPR) EVALUATION

PERSONNEL CLASSIFICATION: Fire Inspector I.

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.3**: Recognize the need for plan review, given a situation or condition, so that requirements for plan reviews are communicated in accordance with the policies of the jurisdiction.

**TASK:** Given a situation where a plan review is required, Candidate must recognize the need for a plan review and communicate the requirements for the plan review in accordance with policies of the jurisdiction.

**TOOLS/EQUIPMENT:** Scenario or actual situation where a plan review would be required. Pen/pencil. Policies of the authority having jurisdiction. Computer/word processor with printer or typewriter and official letterhead, if applicable. Requirements for conducting plan reviews.

**ATTAINMENT STANDARD:** Candidate will accomplish all components of the objective within the time frame provided by the Instructor.

DID THE CANDIDATE:	PASS	FAIL
1. Recognize the need for a plan review.		
2. Understand the type of plan review required.		
3. Direct written communication to the proper responsible party.		
4. Communicate why the plan review is necessary		
5. Advise party how to proceed with obtaining a plan review.		
6. Adhere to the policies of the jurisdiction.	ĺ	

ECOMMENDED AREAS FOR FURT	HER TRAINING
ANDIDATE:	DATE:

FIRE INSPECTOR I
SKILL TEST 4: ADMINISTRATION

DATE:	
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#### STATE OF INDIANA JOB PERFORMANCE REQUIREMENT (JPR) EVALUATION

PERSONNEL CLASSIFICATION: Fire Inspector I.

OBJECTIVE NFPA Standard 1031 (2003 edition), Chapter 4

**4.2.4**: Investigate common complaints, given a reported situation or condition, so that complaint information is recorded, the AHJ-approved process is initiated, and the complaint is resolved.

TASK: Having been informed of a common fire safety complaint (condition or situation), Candidate will record the information, initiate complaint response process, and resolve the complaint.

**TOOLS/EQUIPMENT:** Scenario or actual situation where a common fire safety complaint has been made. Policies of the authority having jurisdiction. Computer/word processor with printer or typewriter and official letterhead, if applicable. Pen/pencil and paper. Applicable codes and standards.

**ATTAINMENT STANDARD:** Candidate will accomplish all components of the objective within the time frame provided by the Instructor.

DID THE CANDIDATE:	PASS	FAIL
1. Receive the complaint with attentiveness and concern.		
2. Record the complaint information for future reference.		
3. Confirm or research applicable codes and standards.		
4. Perform an investigation to confirm situation.		
5. Resolve complaint based upon policies, codes, and standards.		
6. Inform complainant in writing of action taken.		

RECOMMENDED AREAS FOR FURTH	ER TRAINING
CANDIDATE:	DATE:
EVALUATOR:	

FIRE INSPECTOR I	1	DATE:
SKILL TEST 5: ADMINISTRATION STATE OF INDIANA JOB PERFORMANCE REQU	UIREMENT (JPR)	EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch  4.2.5*: Identify the applicable code or prevention, or life safety issue, so that the a are referenced.	standard, given a	
TASK: Using the same scenario given in Skill Test 1 the proper document, edition, and section applicable to t		
TOOLS/EQUIPMENT: Computer/word processor valetterhead. Applicable codes and standards.  ATTAINMENT STANDARD: Candidate will accompain the time from a provided by the Instructor.		
within the time frame provided by the Instructor.	PASS	FAIL
DID THE CANDIDATE:  1. Identify the applicable code or standard.	I Ass	FAIL
Reference the proper document containing code/standard.		
3. Reference the proper edition of applicable code or standard.		
4. Reference the correct section of applicable code or standard.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
CANDIDATE:	D	DATE:
EVALUATOR:		

FIRE INSPECTOR I	HON	DATE:
SKILL TEST 6: ADMINISTRATION		
STATE OF INDIANA JOB PERFORMANCE REQ	<u>UIREMENT (<i>JP</i></u>	R) EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch.  4.2.6: Participate in legal proceedings, give complaint and consultation with legal consuctation accurately and the inspector's demeanor is	ven the findings oursel, so that all in professional.	nformation is presented
TASK: Using the same scenario given in Skill Test 1 or will play the role of the Fire Inspector I facing a legislatety problem given in that exercise. Conduct counceessary to ensure that Candidate is provided legal conditions, applicable codes and standards, and resolutions.	al challenge to he rtroom role play counsel (simulat	is resolution of the fire exercise to the extent ed) and testifies to the
<b>TOOLS/EQUIPMENT:</b> Person(s) to play roles during	courtroom exerci	se. Requires persons to
act as judge and two attorneys. Suitable indoor environ		
ATTAINMENT STANDARD: The candidate will co within the time frame provided by the Instructor.	mplete all eleme	nts of the assigned task
DID THE CANDIDATE:	PASS	FAIL
1. Participate at simulated legal proceeding.		
2. Testify to the conditions present at given fire safety problem.		
3. Testify to the codes and standards applicable to the situation.		
4. Testify to the proper resolution of the situation.		
5. Present a demeanor appropriate courtroom proceedings.		
6. Present accurate information in response to questions.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
CANDIDATE:		DATE:
EVALUATOR:		
FIRE INSPECTOR I		DATE:

#### SKILL TEST 1: FIELD INSPECTION

### STATE OF INDIANA JOB PERFORMANCE REQUIREMENT (JPR) EVALUATION

PERSONNEL CLASSIFICATION: Fire Inspector I.

DID THE CANDIDATE:

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.1**: Identify the occupancy classification of a single-use occupancy, given a description of the occupancy and its use, so that an accurate classification is made according to the applicable codes and standards.

**PASS** 

FAIL

**TASK:** Given a detailed description of a single-use occupancy, identify the proper occupancy classification according to applicable codes and standards.

**TOOLS/EQUIPMENT:** Detailed description of single-use occupancy. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

**ATTAINMENT STANDARD:** The candidate will complete all elements of the assigned task within the time frame provided by the Instructor.

1. Identify the occupancy classification of given occupancy.		
2. Consider use of occupancy in occupancy classification.		
3. Utilize applicable codes and standards in classification.		
RECOMMENDED AREAS FOR FURTHER TRAINING	7	AMARIAN MARANAN MARANA

<b>EVALUATOR:</b>	

FIRE INSPECTOR I		DATE:
SKILL TEST 2: FIELD INSPECTION STATE OF INDIANA JOB PERFORMANCE REQU	UIREMENT (JPR	) EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch  4.3.2: Compute the allowable occupant lo thereof, given a detailed description of allowable occupant load is established in standards.	ad of a single-use the occupancy s	o that the calculated
<b>TASK:</b> Using the same detailed description of a single this section ( <i>Field Inspection</i> ), compute the allowable portion thereof. Use the description and applicable coload.	e occupant load t	for this occupancy or
TOOLS/EQUIPMENT: Detailed description of single standards. Computer/word processor with printer or applicable. Pen/pencil and paper. Calculator, if applicable at a standard standards. Candidate will accommodate the standard standard standards are standards.	typewriter and ble.	official letterhead, is
DID THE CANDIDATE:	PASS	FAIL
Calculate allowable occupant load for single-use occupancy.		
Use given description of occupancy to establish occupant load.		
3. Use applicable codes and standards to establish occupant load.		
Utilize proper occupant load formula for calculation.		
4. Offize proper occupant road formula for casculation.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
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CANDIDATE:		DATE:
EVALUATOR:		

FIRE INSPECTOR I	I	DATE:
SKILL TEST 3: FIELD INSPECTION		
STATE OF INDIANA JOB PERFORMANCE REQ	UIREMENT (JPR)	EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch 4.3.3*: Inspect means of egress elements inspection of an existing building, so that in compliance with applicable codes a identified, documented, and reported in jurisdiction.	given observations means of egress ele and standards and	ments are maintained all deficiencies are
TASK: Use personal observations or field observat existing building to establish that means of egress elem applicable codes and standards. Identify, document, at the policies of the jurisdiction.	ents are being maint	tained in adherence to
TOOLS/EQUIPMENT: Personal observations or field the means of egress for an existing building. Pen/pend the jurisdiction. Applicable codes and standards. Cotypewriter and official letterhead, if applicable.  ATTAINMENT STANDARD: Candidate will accommodate the standards of the standards of the standards.	il, paper. Inspectio omputer/word proce	n Report. Policies of essor with printer or
DID THE CANDIDATE:	PASS	FAIL
1. Make personal observations or use given field observations.	IASS	FAID
2. Inspect means of egress elements for an existing building.		
3. Ensure that means of egress is being maintained.		
4. Confirm compliance with applicable codes and standards.		
5. Identify and document deficiencies.		
6. Report deficiencies in accordance with policies of jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
CANDIDATE:	]	DATE:
EVALUATOR:		

FIRE INSPECTOR I		DATE:
SKILL TEST 4: FIELD INSPECTION		
STATE OF INDIANA JOB PERFORMANCE REQI	UIREMENT (JP)	R) EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch.  4.3.4*: Verify the type of construction for field observations or a description of the that the construction type is classified applicable codes and standards and the pol.  TASK: Classify the type of construction for an add observations or a description of the project and materia construction type in accordance with applicable codes, s.  TOOLS/EQUIPMENT: Personal observations or field an addition or remodeling project. Pen/pencil, pape jurisdiction. Applicable codes and standards. Contypewriter and official letterhead, if applicable.  ATTAINMENT STANDARD: Candidate will according the instructor.	an addition or rer project and the mand recorded in icies of the jurisdiction or remodelials being used to tandards, and polial observations program. Inspection Respondent	naterials being used, so a accordance with the ction.  Ing project. Use field classify and record the cies of the jurisdiction.  Evided by Instructor for eport. Policies of the sessor with printer of
DID THE CANDIDATE:	PASS	FAIL
1. Make field observations or use project description.		
2. Classify type of construction of addition or remodeling project.		
3. Record construction type in accordance with applicable codes.		
4. Record construction type according to policies of jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
CANDIDATE:		DATE:

## Indiana Board of Firefighting Personnel Standards and Education

NFPA 1031 2003 EDI		
FIRE INSPECTOR I	1	DATE:
SKILL TEST 5: FIELD INSPECTION STATE OF INDIANA JOB PERFORMANCE REQ	HIREMENT (IPR)	EVALUATION
STATE OF INDIANA 30D FERTORISMICE REQ	CHERRENT (JIN)	DVIIDOITTOIT
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Cl.  4.3.5*: Determine the operational reading systems, given test documentation and fire an operational state, maintenance is documented, and reported in accordance with the control of	iness of existing fill observations, so the mented, and all defice	hat the systems are in iencies are identified,
<b>TASK:</b> Use test documentation and field observation existing fixed fire suppression systems. Ensure that documented, and deficiencies are identified, document the jurisdiction.	t system is operation	onal, maintenance is
TOOLS/EQUIPMENT: Test documentation and Inspection Report. Policies of the jurisdiction. Applica processor with printer or typewriter and official letterhed.  ATTAINMENT STANDARD: Candidate will acco	able codes and standa ead, if applicable.	ards. Computer/word
within the time frame provided by the Instructor.		
DID THE CANDIDATE:	PASS	FAIL
Determine operational readiness of fixed suppression system.		
2. Use test documentation to determine operational readiness.		
3. Use field observations to determine operational readiness.	<u> </u>	
4. Verify documentation of maintenance and testing.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies in according with policies of jurisdiction.		
6. Report deficiencies in according with policies of Jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRAI	NING	
CANDIDATE:	I	DATE:
EVALUATOR:		
FIRE INSPECTOR I	J	DATE:

# SKILL TEST 6: FIELD INSPECTION STATE OF INDIANA JOB PERFORMANCE REQUIREMENT (JPR) EVALUATION

PERSONNEL CLASSIFICATION: Fire Inspector I.

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.6\***: Determine the operational readiness of existing fire detection and alarm systems, given test documentation and field observations, so that the systems are in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

**TASK:** Use test documentation and field observations to determine operational readiness of existing fire detection and alarm systems. Verify that systems are in an operational state, maintenance is documented, deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

**TOOLS/EQUIPMENT:** Test documentation and field observations. Pen/pencil, paper. Inspection Report. Policies of the jurisdiction. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

**ATTAINMENT STANDARD:** Candidate will accomplish all components of the objective within the time frame provided by the Instructor.

DID THE CANDIDATE:	PASS	FAIL
1. Determine operational readiness of detection/alarm system.		
2. Use test documentation to determine operational readiness.		
3. Use field observations to determine operational readiness.		
4. Verify documentation of maintenance and testing.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies in according with policies of jurisdiction.		

ECOMMENDED AREAS FOR FURTHER	
CANDIDATE:	DATE:
EVALUATOR:	

FIRE INSPECTOR I SKILL TEST 7: FIELD INSPECTION

DATE:

#### STATE OF INDIANA JOB PERFORMANCE REQUIREMENT (JPR) EVALUATION

**PERSONNEL CLASSIFICATION:** Fire Inspector I.

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.7\***: Determine the operational readiness of existing portable fire extinguishers, given field observations and test documentation, so that the equipment is in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

**TASK:** Use test documentation and field observations to determine operational readiness of existing portable fire extinguishers. Verify that extinguishers are in an operational state, maintenance is documented, deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

**TOOLS/EQUIPMENT:** Test documentation and field observations. Pen/pencil, paper. Inspection Report. Policies of the jurisdiction. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

**ATTAINMENT STANDARD:** Candidate will accomplish all components of the objective within the time frame provided by the Instructor.

DID THE CANDIDATE:	PASS	FAIL
1. Determine operational readiness of portable fire extinguishers.		
2. Use test documentation to determine operational readiness.	.	
3. Use field observations to determine operational readiness.		
4. Verify documentation of maintenance and testing.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies in according with policies of jurisdiction.		

ECOMMENDED AREAS FOR FURTHER	TRAINING
CANDIDATE:	DATE:
EVALUATOR:	

FIRE INSPECTOR I

SKILL TEST 8: FIELD INSPECTION

STATE OF INDIANA JOB PERFORMANCE REQUIREMENT (JPR) EVALUATION

PERSONNEL CLASSIFICATION: Fire Inspector I.

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

**4.3.8\***: Recognize hazardous conditions involving equipment, processes, and operations, given field observations, so that the equipment, processes, or operations are conducted and maintained in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

**TASK:** Use field observations to recognize hazardous conditions involving equipment, processes, and operations. Ensure that these are conducted and maintained in accordance with applicable codes and standards. Identify, document, and report deficiencies in accordance with the policies of the jurisdiction.

**TOOLS/EQUIPMENT:** Field observations of equipment, processes, and operations. Pen/pencil, paper. Inspection Report. Policies of the jurisdiction. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

**ATTAINMENT STANDARD:** Candidate will accomplish all components of the objective within the time frame provided by the Instructor.

DID THE CANDIDATE:	PASS	FAIL
Recognize hazardous conditions involving equipment.		
2. Recognize hazardous conditions involving processes and/or operations.		
3. Verify that equipment is being maintained and operated in accordance with applicable codes and standards.		
4. Verify that processes or operations are being maintained and operated in accordance with applicable codes and standards.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies according to policies of the jurisdiction.		

RECOMMENDED AREAS FOR FURTHER	ER TRAINING
CANDIDATE:	<b>DATE:</b>
EVALUATOR:	

FIRE INSPECTOR I	r	OATE:
SKILL TEST 9: FIELD INSPECTION STATE OF INDIANA JOB PERFORMANCE REQ	UIREMENT ( <i>JPR</i> )	EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch.  4.3.9: Compare an approved plan to an approved plans and field observations, so identified, documented, and reported in jurisdiction.	existing fire prote that any modification	ons to the system are
TASK: Use an approved fire protection system plan system. Use approved plans and field observations modifications in accordance with the policies of the juris	to identify, docum	
TOOLS/EQUIPMENT: Approved fire protection syst fire protection system. Pen/pencil, paper. Inspection Applicable codes and standards. Computer/word profficial letterhead, if applicable.  ATTAINMENT STANDARD: Candidate will according to the control of the control	n Report. Policies ocessor with printe	of the jurisdiction. er or typewriter and
within the time frame provided by the Instructor.		
DID THE CANDIDATE:	PASS	FAIL
1. Compare approved plans to an installed fire protection system.		
2. Compare field observations to approved plans.		
3. Identify any modifications to the system.		
4. Document any modifications to the system.		
5. Report any modifications to the system.		
6. Adhere to policies of the jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
CANDIDATE:	Γ	DATE:
EVALUATOR:		

DATE:
PR) EVALUATION
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ess measures are in place of emergency plans, and ises have been performed and all deficiencies are with the policies of the
ares exist and have been ording to applicable codes and reported.
s. Documentation of blicies of the jurisdiction or typewriter and
ponents of the objective
ponents of the objective
n - - -

CANDIDATE:

EVALUATOR:

DATE: \_\_\_\_\_

FIRE INSPECTOR I SKILL TEST 11: FIELD INSPECTION		DATE:
STATE OF INDIANA JOB PERFORMANCE REQU	JIREMENT ( <i>JPR</i>	) EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Characteristic Addition of the control of the cont	responders is nand corrected in	naintained or so tha
TASK: Inspect emergency access for a site and use fie access for emergency responders is being maintain deficiencies according to applicable codes, standards, an	ed. Identify, do	ocument, and correc
TOOLS/EQUIPMENT: Field observations. Pen/pen/Applicable codes and standards. Computer/word proofficial letterhead, if applicable.  ATTAINMENT STANDARD: Candidate will accommodate within the time frame provided by the Instructor.	ocessor with prin	ter or typewriter and
DID THE CANDIDATE:	PASS FAIL	
1. Inspect emergency access for a site.		
2. Determine if required emergency access is being maintained.		
3. Identify deficiencies according to codes, standards, policies.		
4. Document deficiencies according to codes, standards, policies.		
5. Correct deficiencies according to codes, standards, policies.		
RECOMMENDED AREAS FOR FURTHER TRAIN	IING	
CANDIDATE:		DATE:

EVALUATOR: \_\_\_\_\_

FIRE INSPECTOR I	DATE:	
SKILL TEST 12: FIELD INSPECTION		
STATE OF INDIANA JOB PERFORMANCE REQU	IREMENT (JPR)	<b>EVALUATION</b>
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Cha 4.3.12*: Verify code compliance for inc flammable and combustible liquids and inspection guidelines from the authority codes and standards are addressed and all and reported in accordance with the policies	eidental storage, h gases, given fie having jurisdiction deficiencies are ide	ld observations and n, so that applicable entified, documented
TASK: Determine code compliance for incidental stora combustible liquids and gases. Use field observation guidelines from the authority having jurisdiction to ident	s, applicable codes	s and standards, and
TOOLS/EQUIPMENT: Field observations. Pen/pencijurisdiction. Applicable codes and standards. Contypewriter and official letterhead, if applicable.  ATTAINMENT STANDARD: Candidate will accommiss the time frame provided by the Instructor.	nputer/word proces	ssor with printer o
DID THE CANDIDATE:	PASS	FAIL
1. Verify code compliance for storage, handling, and use of	I ADD	T. FALLS
flammable and combustible liquids.	l 	l
2. Verify code compliance for storage, handling, and use of flammable and combustible gases.		
3. Use field observations to determine code compliance.		
4. Use codes, standards, and guidelines to determine compliance.		
5. Identify deficiencies according to codes, standards, guidelines.		
6. Document and report deficiencies according to guidelines.		
RECOMMENDED AREAS FOR FURTHER TRAIN	IING	
CANDIDATE:	I	DATE:

FIRE INSPECTOR I		DATE:
SKILL TEST 13: FIELD INSPECTION STATE OF INDIANA JOB PERFORMANCE REQU	IREMENT (JPR)	EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Cha 4.3.13*: Verify code compliance for inchazardous materials, given field observe standards for each hazardous material deficiencies are identified, documented, policies of the jurisdiction.	idental storage, hations, so that a encountered are	pplicable codes and al
TASK: Determine code compliance for incidental stomaterials. Use field observations, applicable codes and having jurisdiction to identify, document, and report deficient	standards, and po	nd use of hazardou licies of the authority
TOOLS/EQUIPMENT: Field observations. Pen/pend Applicable codes and standards. Computer/word proofficial letterhead, if applicable.  ATTAINMENT STANDARD: Candidate will accommodified by the Instructor.	cessor with print	er or typewriter and
DID THE CANDIDATE:	PASS	FAIL
Verify code compliance for storage, handling, and use of hazardous materials.      Use field observations to determine code compliance.      Use codes, standards, and policies to determine compliance.		
4. Identify deficiencies according to codes, standards, policies.		
5. Document and report deficiencies according to policies.		
RECOMMENDED AREAS FOR FURTHER TRAIN	ING	
CANDIDATE:	]	DATE:

EVALUATOR: \_\_\_\_\_

FIRE INSPECTOR I	DATE:	
SKILL TEST 14: FIELD INSPECTION STATE OF INDIANA JOB PERFORMANCE REQU	JIREMENT ( <i>JPR</i> )	EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I.  OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch  4.3.14: Recognize a hazardous fire growth field observations, so that the hazardous correported in accordance with the policies of  TASK: Use field observations to recognize potential field space. Identify, document, and report this condition jurisdiction.	apter 4 n potential in a buil onditions are identified the jurisdiction.  For hazardous fire gon in accordance v	ding or space, given led, documented, and rowth in building of with policies of the
TOOLS/EQUIPMENT: Field observations. Pen/pen Applicable codes and standards. Computer/word proofficial letterhead, if applicable.  ATTAINMENT STANDARD: Candidate will accommodate within the time frame provided by the Instructor.	ocessor with printe	er or typewriter and
DID THE CANDIDATE:	PASS	FAIL
1. Recognize potential for hazardous fire growth.		
2. Use field observations to establish potential for hazardous fire growth.		
3. Identify conditions contributing to this potential situation.		
4. Document conditions contributing to this potential situation.		
5. Report conditions contributing to this potential situation.		
6. Adhere to policies of the jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRAIN	NING	
CANDIDATE:	Г	OATE:

FIRE INSPECTOR I	DATE:	
SKILL TEST 15: FIELD INSPECTION		
STATE OF INDIANA JOB PERFORMANCE REC	UIREMENT ( <i>JPR</i> )	<b>EVALUATION</b>
PERSONNEL CLASSIFICATION: Fire Inspector I.		
OBJECTIVE: NFPA Standard 1031 (2003 edition), C	Chapter 4	
4.3.15*: Determine code compliance, gi the jurisdiction and a fire protection issu and policies are identified and compliance	e, so that the applica	
TASK: Use field observations to determine code codocument, and report this condition in accordance with		
<b>TOOLS/EQUIPMENT:</b> Field observations. Pen/pe Applicable codes and standards. Computer/word pofficial letterhead, if applicable.		
ATTAINMENT STANDARD: Candidate will acco	omnlish all comnone	ents of the objective
within the time frame provided by the Instructor.	mpnsn an compone	ints of the objective
within the time frame provided by the motioner.		
DID THE CANDIDATE:	PASS	FAIL
1. Recognize conditions that determine code compliance.		
2. Use field observations to determine code compliance.		
3. Prepare a compliance letter based on a field report.		
4. Adhere to policies of the jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRA	INING	
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CANDIDATE:	$\mathbf{D}$	OATE:

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FIRE INSPECTOR I	Ŋ	ATE:
SKILL TEST 16: FIELD INSPECTION	THE HARM STAN STREET A STREET	TITLE TELEMENT
STATE OF INDIANA JOB PERFORMANCE REQU	JIREMENT (JPK)	EVALUATION
PERSONNEL CLASSIFICATION: Fire Inspector I. OBJECTIVE: NFPA Standard 1031 (2003 edition), Ch	antar A	
4.3.16: Verify fire flows for a site, given data, so that required fire flows are in standards and all deficiencies are idea accordance with the policies of the jurisdic	fire flow test resu accordance with a ntified, documented	pplicable codes and
TASK: Use fire flow test results and water supply data accordance with applicable codes and standards. Identiaccordance with policies of the jurisdiction.		
TOOLS/EQUIPMENT: Fire flow test results and Applicable codes and standards. Policies of the jurisc printer or typewriter and official letterhead, if applicable	diction. Computer/	word processor with
ATTAINMENT STANDARD: Candidate will accommodified by the Instructor.	nplish all compone	nts of the objective
DID THE CANDIDATE:	PASS	FAIL
1. Confirm that fire flows for a site are in accordance with applicable codes and standards.		
2. Use fire flow test results to verify that required fire flows are present in accordance with applicable codes and standards.		
3. Use water supply data to verify that required fire flows are present in accordance with applicable codes and standards.		
4. Identify deficiencies according to policies of jurisdiction.		
5. Document deficiencies according to policies of jurisdiction.		
6. Report deficiencies according to policies of jurisdiction.		
RECOMMENDED AREAS FOR FURTHER TRAIN	IING	
A		
CANDIDATE:	T.	ATE: